**Mr. Larry Peak November 30, 2016**

General Manager

**Hilton**

1400 Florida Ave

Stein, IL 60068

Email: [larry.peak@hilton.com](mailto:larry.peak@hilton.com)

Dear Larry,

Thank you very much for the opportunity to once again earn your business. We are pleased to present you this proposal for the removal, replacement, install and recycling of your mattress from the hotel. If you have any questions regarding my proposal, please do not hesitate to call me.



***Why choose* Renue Systems *for your deep cleaning needs?***

* We are the leading provider of comprehensive deep cleaning services exclusively to the hospitality industry – we have proudly serviced thousands of hotels over our 30 year history
* We are approved by Hilton Supply Management for mattress recycling, as well as many deep cleaning services
* Expertly trained, certified and uniformed employees that specialize in working in the hotel environment – no micromanaging of our team by your team is needed
* Proprietary equipment and chemicals, well-tested methodologies and significant ongoing R&D to provide top results
* Extremely responsive scheduling and highly flexible payment plans to meet your changing needs – we work when it is convenient to you and on a 24/7 basis
* Easy to understand and transparent pricing – and all our work is 100% guaranteed to your satisfaction

***Now introducing our exclusive mattress replacement for your venue…***

**Renue’s *Rapid* *Mattress* Replacement**



In our turnkey solution, we remove the old mattresses and box springs from the guestrooms of your property, load them into trucks, and deliver them to a recycling facility where the components are repurposed into new products.  The new mattresses and box springs delivered to your property are also installed in the individual guestrooms.  Recycling only services are available. Our flexibility allows us to work with your staff and operate according to your schedule.

***Project details and costs for proposed cleaning***

**Details of project:**

27 King Rooms

34 Queen Rooms

* Remove all old mattress and box springs into waiting tractor trailers.
* Recycle all old mattress and box springs and provide corresponding certificate.
* Install all new box springs and mattresses.
* Remove all associated trash with the process and dispose of in hotels trash receptacles.

Cost…………………………………………………………….…………$5,970.00

Additional cost for storage trailer if needed for your new mattress………$1,200.00

**PLEASE NOTE:**

*\*The number of recycled mattresses and box springs can be tracked in LightStay.*

*\*Two week cancellation notice required or a 10% cancellation fee will be charged.*

*\*Hotel will provide complimentary parking for our staff providing the replacement service and for any tractor trailers needed for the take away the old mattresses and box springs. If parking is not provided by the hotel, the expense will be added in to the final invoice for the service.*

*\*Hotel to also provide complimentary lodging to Renue staff for any project scheduled. If the hotel cannot provide this the cost for lodging will be billed back to the hotel.*

*\*Hotel will provide access to guestrooms in a contiguous fashion to Renue System technicians during scheduled project. Service in occupied rooms required.*

*\*Hotel is responsible for removing the sheets, pillows and comforters from the bedding before service is to take place.*

*\*Any delays waiting for shipment of new mattresses while Renue employees are on site could result in additional charges to the hotel.*

*\*All trash associated with service will be thrown away in the properties dumpsters. You may need to schedule additional pickups during this time.*

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*Please complete this service agreement, sign it and return it to your local Renue Systems service provider.*

**Scope of Service:**

Description: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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**Payment Terms:**

The sum of $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ is the agreed upon price for the services rendered with payment to made as follows:

\_\_\_\_\_\_\_\_\_\_\_\_ payments each for $\_\_\_\_\_\_\_\_\_\_\_ according to the following schedule:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Please check here if your property will be paying by P-Card \_\_\_ or check \_\_\_

*Card #* \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ *Card type* \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ *Exp. date* \_\_\_\_\_\_\_\_\_\_

*3 Digit Security Code (back of card)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*

**Acceptance of Service Agreement**

The above pricing, specifications, terms and conditions are satisfactory and you are hereby authorized to commence the work as specified.

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Property:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ P.O. # (if needed):\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Title: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_